

Observe and, maybe, enjoy the IMPRESSIVE answers to course assignments that our PMI-PBA students provide.

You too will unmistakably learn what they are demonstrating here!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

BF

[Beatrice](#)

Posted 3 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

Situation Statement (Problem or Opportunity identification)

- 1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.**
- 2. Also - write a narrative about AN OPPORTUNITY (at your workplace or household) that if properly pursued could bring about increased income/revenue / career-boost/better health/improved life style etc.**

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NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

1- Problem

In my office, we are going through an obsolescence problem of the time work collecting system. The actual one asks the workers to put their hours in an Excel timesheet and to repeat with less detail this recording in a financial system. The obsolescence of the actual system has an effect of :

- taking more time to get datas on the actual work realised by the workers on the projects(a day and a half). It's not a real time collecting process.
- having to employ a PCO to retreat the datas and correct the exceptions (522 dollars per week)
- not giving metrics relatives to the new agile project management method
- having to consider a percentage of error superior at 5% on the collect

with the impact of :

- less managers using the datas collected by the system
- lack of information and track of work done for the managers
- an increasing demand for aborting the system

2- Opportunity

In my office we develop solution to improve the salaries payment management process. A new law has been voted to simplify the workers payment in small companies (under 10 pers). We could seize this opportunity to create a new application for these companies to generate their salaries payment in 3 clicks because the new law has an effect of:

- Reducing the number of taxes on salaries to collect
- Communicating directly with the government to send the taxes collected
- Reducing the time to generate the salaries by 50%
- Giving room to develop a new application to response the new law
- Creating a demand in small companies to address the requirements of the new law

With the impact of :

- Eliminating the need of a CPA or other help if you have an application
- Potentially touch more than 100 000 small companies the first year
- increasing my company revenue by 15%

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You are manifesting why a good BA is valuable to an organization!



Enter your comment:



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CF

[Cassie](#)

Posted 3 days ago

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I rent a large storage unit that is poorly organized for \$100/month. By reorganizing this unit I could require less space and move to a smaller unit the only costs \$80/month. This would be a cost savings of \$260 a year.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Very simple but effective!



Enter your comment:



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Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

SS

[Saša Smolinski](#)

Posted 3 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

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1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*
2. Your career goal as a BA (do this only if you are not yet taking the certification exam)
3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

1.

S - Learn how to be effective in BA

M - Earn PBA certificate

A - Need preparation for min 100h

R - BA like expertise for Senior PM

T - Timebox for 3 months

2. Diversify my expertise on PM and BA skills like hybrid resource in future

Give Feedback

What went well? What could be improved?



[John Sipin](#)

3 months it is Sasa!



Enter your comment:



SS

[Saša](#)

Posted 3 days ago

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Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

We are developing software.

We are working agile and in last three months we have problem with delivery of solutions. Clients are not satisfied with quality of it.

Our plan is to made analysis of delivery release process and also to talk with stakeholders and investigate what could be root of the problem.

After analysis we will propose priority ordered possible relevant solutions.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good Situation Statement - curious to see this further analyzed in your Business Case!



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Assignment: Domain 1 - Needs Assessment Assignment

CF

[Cassie](#)

Posted 4 days ago

Assignment 1 - Needs Assessment Assessment Quiz

HOW MANY OF THE 20 QUESTIONS DID YOU MISS?_____ (*Enter a number, not percentage*)

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 95% (19 out of 20) under your belt.

Thank you.

20/20

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You can't get better than Cassie!



Enter your comment:



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Assignment: Building on Your Assignment in Domain 1 - Now the Planning Part (Domain 2)

U

[Urs](#)

Posted 4 days ago

Assignment 6 - Your Practice Assignment on the Preparation to Effectively Manage or Be Prepared for Business Analysis Activities to Follow

Write down the preparation you need to make to effectively manage or be prepared for the business analysis activities that will follow in the next domain (Domain 3).

Elaborate as necessary.

MINIMUM 100 WORDS.

RP=RR

Some of the planning activities include: 1) determine the activities that must you perform, 2) the deliverables that must be produced , 3) your estimate of the efforts required to perform the work 4) determine activities to ensure compliance with stakeholder expectations 5) identify management tools required to measure progress of business analysis work 6) build requirements estimate.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You are getting it !



Enter your comment:



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Assignment: Developing a Powerful Business Case on Your Situation Statement (Problem / Need)

JH

[Jeanell](#)

Posted 4 days ago

Assignment 4 - Your Practice Assignment on Writing a Persuasive and Powerful Business Case (that will be funded)

Using the Situation Statement (or problem identification narrative) you provided in Assignment 2, develop a business case, which includes all major sections of the roadmap we provided, that your imaginary "angel financier" or project sponsor will fund.

Make sure your Business Case has includes the following elements:

1. SWOT Analysis and
2. RCA (root cause analysis) / Five Whys in the Analysis section and
3. Numbers, numbers, cost, cost , benefits, benefits. CBA (cost benefit analysis) in the Recommend Most Viable Option section.
 - 3.1 What is total investment needed for your recommended option
 - 3.2 And what is payback scenario (i.e. if applicable, savings per year over X number of years will recoup the investment)

We will be looking for these when you submit your Business Case Assignment - thanks!

*****Again - this is a skill (the ability to assemble a powerful business case) that will unavoidably highlight your value as a BA!*****

Remember that there is an imaginary project sponsor or "angel financier" that will read your powerful BC and decide whether they will provide the funding or not.

Minimum of 500 words.

Repetition and practice are the parents of retention and recall.

The Product Development team has a difficult time writing and prioritizing requirements for new development, enhancements, and changes to supported software application. How can requirements be captured in documentation format from developers?

1. SWOT Analysis

- Strengths
 1. Internal Knowledgeable about software with multiple Subject Matter experts
 2. Tools to document requirements
 3. Internal support to gather requirements
- Weaknesses
 1. no specified methodology or document to capture requirements
 2. requirements are not clear and concise
 3. inefficient scope or product description
 4. uncertainty of the results or solution for new development, enhancements or changes to software
 5. poor identification of stakeholders
 6. poor quality assurance
- Opportunities
 1. Clear and concise Statement of work
 2. Deliverables suffice and on time
 3. Ability to perform multiple projects at the same time
 4. ROI for the company and meeting the goals and objectives
 5. Sales and Marketing can solicit potential clients
- Threats
 1. Lost business from current Clients or future clients
 2. over budgeted
 3. Unfinished projects that generate revenue
 4. Marketshare reduced and Competitors out performing company
 5. Sales projections not met

2. RCA (root cause analysis) / Five Whys in the Analysis section and

- The Product Development team has goals and objectives that are aligned with Sales and Marketing and with inadequate requirements difficult to market the software or service.
- Clients have left the company to use software of competitors due to a lack of delivery for new development and enhancements.
- Lack of utilization of current business processes to document requirements leaving no record of the development work being performed
- Requirements are not shared with stakeholders so no approval of the work being performed results to incomplete development and undefined requirements
- re-work and over utilization of developers because the lack of requirements or priorities based on companys goals and objectives

3. Numbers, numbers, cost, cost , benefits, benefits. CBA (cost benefit analysis) in the Recommend Most Viable Option section.

The Product development Team will need to collaborate with the product managers/BA together requirements that can be documented in a formal document that can be shared with stakeholders for approval. Then a business case can be presented for new development projects prior to the initiation of development work.

3.1 What is total investment needed for your recommended option

The investment necessary will be to allow the ProductManagers and developers ample time to gather, document, and get requirements approved prior to the start of the Software Development Lifecycle and before the previous SDLC ends.

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[John Sipin](#)

This is good work Jeanell!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Developing a Powerful Business Case on Your Situation Statement (Problem / Need)

BO

[Brandon](#)

Posted 5 days ago

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· Business Problem/Opportunity

o Situations Statement

§ The Outlaw family is currently renting a house for \$2000 a month. The family is comfortable with the current home, however no changes or updates can be made to the home without the approval of the landlord. The Outlaw family has rented the home for the last 4 years.

o Problem Definition

§ The problem is the landlord has informed the Outlaw family that he may raise the current rent by \$100 dollars for the next years lease. The family will continue its current standards of living however; paying an extra \$100 in the current rent for a total monthly \$2100 in an older home is not a favorable idea. In the current housing market, the Outlaw family can afford to pay a max mortgage of \$550,000 in a newly built home and continue the current standards of living.

· Analysis of Situation

o SWOT

§ Strengths:

· Current standard of living will not diminish

- Family moral will increase 75% within the first year
- Family will be able to buy new construction home
- Gaining instant equity in a new construction home with bigger down payment.

§ Weakness

- Credit score will lead to slightly higher interest on mortgage
- The Outlaw family has use VA loan prior lead to less secured money through VA lending process.
- Paying \$2100 in rent is favorable for the landlord.

§ Opportunity

- Waiting an extra year to purchase a home will lead to higher credit score.
- Higher credit score will lead to lower percentage rate on a mortgage.
- Saving more money will lead to higher down payment and higher instant equity in the home
- Returning to work for the government in Government service (GS) position will lead to larger budget for purchasing a home.
- Waiting an extra year will allow for the family to pay off other financial obligations.

§ Threats

- Landlord could increase the current rent more than \$100
- Solution Option

o Alternative Options for solving the problem

§ Move to another home and pay less rent

o Recommendations for most viable options

§ Cost-Benefit Analysis

- Saving for one year will increase the purchasing budget for \$550,000 to \$750,000. The 200,000 increase will lead to wider selection of available homes.

§ For the home search business case, it is highly recommended the Outlaw family, wait and save for one year to increase purchasing budget, lower mortgage interest rate, and get higher instant equity with higher down payment.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Ok good business case - I agree with the recommendation!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

GJ

[Gopinath P Jannu](#)

Posted 5 days ago

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Specific-Measurable-Actionable-Relevant-Time-based (or bound)

I want to get my PMI-PBA certification by completing the application process by April 15th and passing exam by Sep 1st 2019; by studying and refreshing my skills about 1 hour a day atleast 4 times a week with help of www.udemy.com online course.

Give Feedback

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[John Sipin](#)

April 15th it is Gopinath!



Enter your comment:



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- Problem (or opportunity) of “a”
- Has the effect of “b”
- With the impact of “c”

PROBLEM

Our community does not have a secured fence/gate, so anybody can enter or exit the community anytime, including burglaries. In the last 3 months, we had about 4 break-ins and 6 cars were vandalized.

OPPORTUNITY

I telecommute (Work remotely) for a company based in a timezone about half hour behind my local timezone, which results in me having about 2-3 hours in the morning

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OPPORTUNITY

I telecommute (Work remotely) for a company based in a timezone about half hour behind my local timezone, which results in me having about 2 hours of spare time in the morning. I believe I can put this time to good use by volunteering at a local middle school to help with activities.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good Situation Statement - curious about how this is further elaborated in your business case.



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Summary of the 5 Domains and the Related Knowledge, Skills, Tools and Techniques

U

[Urs](#)

Posted 5 days ago

Assignment 12 - Your Practice Review of the Suite of Knowledge, Skills, Tools and Techniques that Will Form the Backbone of Your Effective BA Tool Bag!

IT IS IMPORTANT TO DO ITEMS 1 AND 2 TO SEPARATELY TO COMPLETE THIS ASSIGNMENT

- 1. List the 5 Domains (knowledge areas) and explain the purpose of each one in as many sentences as you feel necessary.**
- 2. LIST AT LEAST TWO (2) TOOLS AND TECHNIQUES FOR EACH DOMAIN and EXPLAIN WHAT EACH TOOL AND/OR TECHNIQUE IS USED FOR.**

MINIMUM 500 WORDS

Five Domains of Business Analysis

1. Needs Assessment (define the need) – Create Situation Statement and get approval
Identifying all the information necessary for achieving certain goals or objectives, such as performing an activity, satisfying customer needs, or making strategic decisions and enable it to meet its objectives and support its functions.
2. Business Analysis Planning (plan your journey) – Identify stakeholder, Create a Business analysis plan based on the needs expected from the Situation Statement and get approval.
activities that help reduce/eliminate conflicts and problems as BA work progresses and eventually develops into a project. Early planning and revisions will ensure BA plans stay relevant, recognized and are approved by stakeholders.
3. Requirements Elicitation and Analysis (Travel to your destination)
describes the requirements artefacts, requirement types (including attributes), the requirements management process, and the metrics and tools to be used for measuring, reporting, and controlling changes to the requirements.
4. Traceability and Monitoring – (Stay on time and know where you are and was)

a requirements management plan by identifying stakeholders, roles and responsibilities, communication protocols, and methods for eliciting, analysing, documenting, managing, and approving requirements in order to establish a roadmap for delivering the expected solution.

5. Solution Evaluation – (Check in on Maldives Hotel)

activities that relate to the assessment of how well the delivered solution fulfills the requirements and meets the business need. The tasks in this domain include testing the solution, determining if there are gaps and obtaining sign-off.

Tools for Business Analysis by Domain

Needs Assessment

-SWOT analysis

Analyse the current situation by write down strengths, weaknesses and opportunities and threats as starting.

-Benchmarking

For learn how to improve, compare your company and business area you like to bring forward with a successful company same size in the same branch.

Business Analysis Planning

-RACI chart, see which stakeholders are responsible and accountable for certain tasks

-Change control, the process of proposing changes to requirements is defined and understood

Requirements Elicitation and Analysis

-Focus Groups

Invite diverse stakeholders (role/hierarchy) and ask open ended questions and write down the opinion for gather information how the new solution should be

-Questionnaires

For query a big stakeholder group about their opinion, it makes sense to use a web based questioner tool.

-User Stories

A user story is a description of a small function from point of use of a user, mostly used in adaptive lifecycle environment. It describes the user, what he wants and the outcome.

Solution Evaluation

-User Acceptance testing

Before handover a deliverable, the user acceptance testing takes place where the user gives official the sign of on deliverables.

-KPI's

Clear metrics for measure the outcome of process on defined goals.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You are nailing it!



Enter your comment:



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Assignment: Your BC is Approved, Implementation Underway. Now the Evaluation Plan

U

[Urs](#)

Posted 5 days ago

Assignment 12

Again, our assumption: project implementation is almost complete.

Enumerate your Performance Evaluation Plan for your project. Indicate any criteria, metrics or payback calculations you are going to measure and evaluate.

We suggest an itemized list (instead of long paragraph). It is easier for the sponsor to absorb and understand.

MINIMUM 100 WORDS

Performance Management Plan

License and Maintenance Cost:

Yearly costs measured against the CBA cost target not higher than 10% per year.

1Y 110'000.-

2Y 30'000.-

3Y 30'000.-

Quality:

The failure rate of delivery should be below 2% on the deliveries per month.

Fulfilment Leadtime:

The lead time on 97% of the deliveries per day should be below 4 hours.

Headcount reduction:

After transition face of six months, one FTE can be removed from the system operation to another area.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good work - these are good areas for performance evaluation!



[BUSINESS ANALYST BOOTCAMP, PMI-PBA BASED|1ST BA JOB, 40 PDUS](#)

Assignment: Knowledge Area #5 - EVALUATE IF SOLUTION MEETS BUSINESS NEED

IM

[Ivo Marinov](#)

Posted 5 days ago

Did you answer 90% or more of this knowledge area's assessment quiz?

Remember that the time-allotment restriction on this assignment mimics the environment in the real exam that you will be facing. So this gives you that practice (practice, practice :)) to help boost your test-taking confidence.

100% in second attempt

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Impressive diligence - this will payoff huge later for sure.



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

HM

[Heidi](#)

Posted 6 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

Please write down your SMART goal for:

1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*
2. Your career goal as a BA (do this only if you are not yet taking the certification exam)
3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

My SMART goal for

1. My goal to achieve the PMI PBA is to take and pass the exam the first time and complete this prior to the end of June 2019. I plan to finish this course by April; read two books recommended by PMI on business analysis in support of this effort by May. I will also complete the Udemy practice tests course purchased with this PDU prep course.

2. My career goal as a BA is to continue to provide business analysis for the digital work and to earn a raise in June 2019 from my employer. By taking this prep course, taking other BA-related classes offered by my employer online, and passing my PMI PBA in June I can present myself to earn a raise and be considered for a Senior BA role the second half of 2019. I would like to also earn Agile certification in 2020 in my career as a BA in order to provide my employer. This will help me be placed at other client sites in support of project management efforts on their IT teams in 2020.

3. My other goals is to help promote usability standards and client solutions with being a key part in high quality projects; one way I can do this is to better understanding the five domains of the BA role and how I bring ROI to an organizations. I can do this by reading two PM online blogs and by joining the national and local Alaska PMI chapters. I will join prior to taking my exam in June.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

June 2019 it is Heidi!



Enter your comment:



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Assignment: Domain 1 - Needs Assessment Assignment

AN

[Angele](#)

Posted 6 days ago

Assignment 1 - Needs Assessment Assessment Quiz

HOW MANY OF THE 20 QUESTIONS DID YOU MISS? _____ *(Enter a number, not percentage)*

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 95% (19 out of 20) under your belt.

Thank you.

0

Give Feedback

What went well? What could be improved?



[John Sipin](#)

It does not get better than this Angele!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

KM

[Kaya](#)

Posted 2 hours ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

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Specific-Measurable-Actionable-Relevant-Time-based (or bound)

My objective is to take PMI-PBA exam and pass it on my first attempt in six months. Because my current job requires business analysis skills. For that, I need to complete this course on Udemu and learn all details about business analysis processes.

Give Feedback

Enter your comment:



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Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

KM

[Kaya](#)

Posted 8 hours ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

Situation Statement (Problem or Opportunity identification)

1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.
2. Also - write a narrative about AN OPPORTUNITY (at your workplace or household) that if properly pursued could bring about increased income/revenue / career-boost/better health/improved life style etc.

Note please insure to write THESE 2 ITEMS in such a way that six-grader will understand and can explain back to you. If the imaginary six-grader can explain it back to you, it indicates that you wrote it very clearly and simply which is a good trait to have as a BA.

NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

1 - In my workplace, our erp consultants manage their project without any project plan, road map and documentation. Managing projects in this way results failure in projects.

2- Company has decided to organize trainings about project management techniques and tools. So projects might be more successfull.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Item 1, as you indicated, unfortunately still happens with often not good results.

Enter your comment:



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Assignment: Building on Your Assignment in Domain 1 - Now the Planning Part (Domain 2)

AO

[Ali](#)

Posted a day ago

Assignment 6 - Your Practice Assignment on the Preparation to Effectively Manage or Be Prepared for Business Analysis Activities to Follow

Write down the preparation you need to make to effectively manage or be prepared for the business analysis activities that will follow in the next domain (Domain 3).

Elaborate as necessary.

MINIMUM 100 WORDS.

RP=RR

- determine the activities that must be performed and deliverables that must be produced
- Renew any lessons learned or retrospective
- Estimate the time required to elicit, analyze, and get approval of requirements:
- Build a schedule of elicitation events and timeframes and determine activities to ensure compliance with stakeholder expectations:
- decide tools required to measure progress of business analysis work:
- Define acceptance criteria for the solution based on stakeholder need~, and get approval

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good work and good learning Ali!



Enter your comment:



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Assignment: All Domains 1-2-3-4-5 Final Assignment

GM

[Gerald](#)

Posted a day ago

Assignment 13 - Your Final Assignment - This is "where the rubber meets the road". We are not looking for percentages - instead actual numbers!

BY NOW YOU SHOULD HAVE TAKEN FINAL EXAMS 1, 2 & 3.

HONOR SYSTEM

These 300 questions we put together for you is as dry-run to to real PMI-PBA exam. This is based on an "honor system" that we hope you will professionally adhere to. You signed up for a content-rich, highly-relevant, competency-based value-packed course to pass the PMI-PBA exam. You've been receiving it through all of our lectures, quizzes, downloadable articles, practices exercises/tests and assignments with feedback loop.

This is your last value-packed assignment to solidly prepare you for the exam - YOU CAN DO IT, WE BELIEVE IN YOU! IF YOU WIN, WE WIN ULTIMATELY AS WELL.

FINAL 100-QUESTION DOWNLOADABLE EXAM

1. How many questions out of the final 100-question downloadable exam did you get right?_____ (*not percent, number of questions correctly answered*)

2. Go back to the Answer Sheet on your wrong answer(s) and fully understand the correct answer(s) in case the ones that you missed are the ones that come up on the actual exams.

This is important because if and when those questions or similar questions comes up in the exams, you will be prepared to answer them correctly.

1st 100-QUESTION PRACTICE TEST

1. How many questions out of the 1ST 100-Qs PRACTICE TEST did you get right?_____ (*not percent, number of questions correctly answered*)

2. Go back to the Answer Sheet on your wrong answer(s) and fully understand the correct answer(s) in case the ones that you missed are the ones that come up on the actual exams. *This is important because if and when those questions or similar questions comes up in the exams, you will be prepared to answer them correctly.*

2nd 100-QUESTION PRACTICE TEST

1. How many questions out of the 2nd 100-Qs PRACTICE TEST did you get right?_____ (*not percent, number of questions correctly answered*)

2. Go back to the Answer Sheet on your wrong answer(s) and fully understand the correct answer(s) in case the ones that you missed are the ones that come up on the actual exams.

This is important because if and when those questions or similar questions comes up in the exams, you will be prepared to answer them correctly.

1. I got ninety-four (94) questions correct on the first 100-question final exam #1.
2. I got one-hundred (100) questions correct on the second 100-question final exam #2.
3. I got ninety-five (95) questions correct on the third 100-question final exam #3.

I went back to the Answer Sheet(s) on my wrong answer(s) to fully understand the correct answer(s) in case the ones I missed are the ones that come up on the actual exams.



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Assignment: Summary of the 5 Domains and the Related Knowledge, Skills, Tools and Techniques

GM

[Gerald](#)

Posted a day ago

Assignment 12 - Your Practice Review of the Suite of Knowledge, Skills, Tools and Techniques that Will Form the Backbone of Your Effective BA Tool Bag!

IT IS IMPORTANT TO DO ITEMS 1 AND 2 TO SEPARATELY TO COMPLETE THIS ASSIGNMENT

1. List the 5 Domains (knowledge areas) and explain the purpose of each one in as many sentences as you feel necessary.

2. LIST AT LEAST TWO (2) TOOLS AND TECHNIQUES FOR EACH DOMAIN and EXPLAIN WHAT EACH TOOL AND/OR TECHNIQUE IS USED FOR.

MINIMUM 500 WORDS

Domain #1: Needs Assessment - Define the business requirement, Define the Value Proposition, Develop Project Goals, Identify Stakeholders and Analyze Stakeholders.

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MINIMUM 500 WORDS

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Domain #2: Planning - Determine Project Context, Plan Requirements Traceability, Develop a Requirements Management Plan, Plan Requirements Change Control, Plan Document Control and Define Project Expected Outcomes.

Domain #3: Analysis - Elicit Requirements,

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MINIMUM 500 WORDS

Domain #1: Needs Assessment - the tasks are to Define the business requirement, Define the Value Proposition, Develop Project Goals, Identify Stakeholders and Analyze Stakeholders.

Tools and Techniques: Problem and Opportunity Analysis techniques are used to develop a solution scope statement and or provide input to create a business case.

Stakeholder Identification is used to identify stakeholders to ensure the appropriate parties are represented, informed and involved.

Elicitation Techniques are used to Identify stakeholders to ensure the appropriate parties are represented, informed and involved.

Domain #2: Planning - the tasks are to Determine Project Context, Plan Requirements Traceability, Develop a Requirements Management Plan, Plan Requirements Change Control, Plan Document Control and Define Project Expected Outcomes.

Tools and Techniques: Document Review and Analysis is used to provide context for business analysis activities. Decision-making Traceability artifact or tools is used to establish the level of traceability necessary to monitor and validate requirements.

Domain #3: Analysis - the tasks are to Elicit Requirements, Elaborate requirements, Validate requirements to project scope, Allocate Requirements, Get Requirements Sign-Off, Document Requirements, Verify Requirements, Specify Requirements Expected Results.

Tools and Techniques: Decision-making used to facilitate stakeholder consensus and approval. Metrics and Acceptance Criteria are used to evaluate that solutions are complete and aligned with goals.

Domain #4: Traceability and Monitoring - the tasks are to Track Requirements, Monitor Requirements Status, Update Requirements, Communicate Requirements, Manage Changes to Requirements.

Tools and Techniques: Traceability Artifact or Tools - to provide evidence that the requirements are delivered as stated and to ensure appropriate supporting requirement artifacts such as models documents and test cases are produced, reviewed and approved, at each point in the lifecycle.

Communication Methods are another tool and technique used to keep the PM and stakeholders informed of requirement issues, conflicts, changes, risk and overall status.

Tools and Techniques:

Domain #5: Evaluation - the tasks are to Validate Test Results, Analyze Solution Gaps, Obtain Stakeholder Acceptance of Solution, Evaluate Solution Results.

Tools and Techniques: Decision-making is used to proceed with deployment.

Valuation tools and techniques are used to determine how well the solution meets the business case and value proposition.

Quality Assurance Tools are used to enable stakeholders to resolve discrepancies between solution scope, requirements and developed solution.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Excellent work Gerald!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 1 - Needs Assessment Assignment

BF

[Beatrice](#)

Posted a day ago

Assignment 1 - Needs Assessment Assessment Quiz

HOW MANY OF THE 20 QUESTIONS DID YOU MISS? _____ (*Enter a number, not percentage*)

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 95% (19 out of 20) under your belt.

Thank you.

0 question

Give Feedback

What went well? What could be improved?



[John Sipin](#)

It does not get better than this Beatrice!

AO

[Ali](#)

Posted a day ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

Please write down your SMART goal for:

1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*
2. Your career goal as a BA (do this only if you are not yet taking the certification exam)

3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

Specific: I will become a well-known expert on the topic of small business accounting.

Measurable: I will be successful if I am asked to speak publicly on the topic at least once a month, receive interview requests every week, and write one article per month for a top industry publication.

Attainable: I will accomplish this by acquiring PMI-PBA certification and some other known certificates

Relevant: Establishing myself as a small business accounting expert will reinforce my 20+ years of experience in the field and allow me to reach more small business owners who need accounting advice.

Time-Based: I want to be considered a small business accounting expert in two years

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Ok good SMART goal!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Section 8, Domain 5 - Evaluation

KI

[Khayala](#)

Posted 2 days ago

Assignment 11 - Evaluation Domain Assessment Quiz

How many of the 20 questions did you miss? _____ (no percentage pls)

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 19 out of 20 under your belt.

Thank you.

20 out of 20 question

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Great!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your BC is Approved, Implementation Underway. Now the Evaluation Plan

GM

[Gerald](#)

Posted 2 days ago

Assignment 12

Again, our assumption: project implementation is almost complete.

Enumerate your Performance Evaluation Plan for your project. Indicate any criteria, metrics or payback calculations you are going to measure and evaluate.

We suggest an itemized list (instead of long paragraph). It is easier for the sponsor to absorb and understand.

MINIMUM 100 WORDS

For my Performance Evaluation Plan to evaluate the solution to correct our companies overtime problem, we will measure and evaluate the following Key Performance Indicators:

1. Weekly Overtime Hours Planned.
2. Weekly Overtime Hours Emergency Call Outs.

3. Monthly Overtime Hours Planned.
4. Monthly Overtime Hours Emergency Call Outs.
5. Monthly Personnel Budget Planned versus Actual Spent \$.
6. Quarterly Overtime Hours Planned.
7. Quarterly Overtime Hours Emergency Call Outs.
8. Quarterly Personnel Budget Planned versus Actual Spent \$.
9. Monthly Tracking of new personnel hires.
10. Quarterly Tracking of new personnel hires.
11. Monthly Cost Savings from Previous Fiscal Year. (due to recommended solution)
12. Quarterly Cost Savings from Previous Fiscal Year. (due to recommended solution)
13. Annual Cost Savings from Previous Fiscal Year. (due to recommended solution)
14. Annual Return on Investment and Pay Back Analytics.

All key performance indicators will be tracked on a Microsoft Excel Spreadsheet and distributed to the key management and supervision stakeholders. There will be color codes assigned to ranges of each value: Red for trouble, Yellow for Caution, and Green for Good or on-track.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Awesome Gerald!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

JK

[Jolene](#)

Posted 2 days ago

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Specific-Measurable-Actionable-Relevant-Time-based (or bound)

1. Complete at least one domain (out of 6) a week with additional practice questions materials to ensure timely progress to complete the requirements for PMI-PBA application by May 31, 2019 by spending at least 3 hour-long sessions a week on this.
2. (Not a BA) Revise internal training materials based on this refresher course - using the updated jargon, agile/ non-traditional views.

Give Feedback

What went well? What could be improved?



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

JK

[Jolene](#)

Posted 2 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

Situation Statement (Problem or Opportunity identification)

- 1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.**
- 2. Also - write a narrative about AN OPPORTUNITY (at your workplace or household) that if properly pursued could bring about increased income/revenue / career-boost/better health/improved life style etc.**

Note please insure to write THESE 2 ITEMS in such a way that six-grader will understand and can explain back to you. If the imaginary six-grader can explain it back to you, it indicates that you wrote it very clearly and simply which is a good trait to have as a BA.

NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

PROBLEM: The local gas company sends paper notices every month seeking gas meter reading (self-reporting) if their meter reader (person) was unable to gain access to the house, e.g. if no one is at home, during their unplanned monthly visit across the neighbourhood. This results in additional paperwork for users to submit (either by email or drop off in a neighbourhood box) and for the gas company employees to manually key in these readings into their system. The meter reader also spends wasted time knocking on each registered household door with a low 'meter reading completed' rate. If the company does not receive a self-reported or employee-found meter reading, they charge a 10-year-old monthly average increase to the previous month's bill, resulting in a 1000% increase in the monthly bill.

OPPORTUNITY: Employees who are rushing for time may skip lunch or run to the nearest deli to grab a sandwich. Our firm's in-house catering kitchen is idle for most days when there are no client events to cater or may have excess food in storage. The catering team should open a small menu offering for internal employees to order, turning themselves into a revenue generating and value-adding firm service. Inventory concerns can be reduced by having a limited order each day.

SS

[Sharon](#)

Posted 2 days ago

Assignment 4 - Your Practice Assignment on Writing a Persuasive and Powerful Business Case (that will be funded)

Using the Situation Statement (or problem identification narrative) you provided in Assignment 2, develop a business case, which includes all major sections of the roadmap we provided, that your imaginary "angel financier" or project sponsor will fund.

Make sure your Business Case has includes the following elements:

1. SWOT Analysis and
2. RCA (root cause analysis) / Five Whys in the Analysis section and
3. Numbers, numbers, cost, cost , benefits, benefits. CBA (cost benefit analysis) in the Recommend Most Viable Option section.
 - 3.1 What is total investment needed for your recommended option
 - 3.2 And what is payback scenario (i.e. if applicable, savings per year over X number of years will recoup the investment)

We will be looking for these when you submit your Business Case Assignment - thanks!

Again - this is a skill (the ability to assemble a powerful business case) that will unavoidably highlight your value as a BA!

Remember that there is an imaginary project sponsor or "angel financier" that will read your powerful BC and decide whether they will provide the funding or not.

Minimum of 500 words.

Repetition and practice are the parents of retention and recall.

1 Executive Summary

This is a business case for a solution to eliminate critical issues with the current system of creating and maintaining letters of credits (LOCs); tedious data entry, missed or lost LOCs, reporting inaccuracies and errors, as well as delays in generating them.

Having analyzed the processes that are involved in the current method of creating and maintaining LOCs, a few solutions have been proposed and one viable recommended in this business case.

2 Business Problem

The finance department has been keeping creating and keeping track of the letters of credit issued by a financial entity for each broker/client, in an Excel spreadsheet. Each time there is a change in reserve for that broker/client, the LOC amount is adjusted, and each time an LOC expires, it is either renewed or a new one generated, either way it needs to go through the usual approval process. Most of this is done manually and prone to errors and slips. Reports often state inaccurate balances as amounts changed in the core transaction system are not reflected right away. Also regularly needed reports still experience delays as there is not automated generation of reports.

A more automated, robust and efficient system to handle the task of LOC creation and maintenance is needed to replace the current system, one that can incorporate an approval workflow, that can be integrated with the core transaction system, that can include creating custom reports and scheduling them.

2.1 Environmental Analysis

- Finance department wants to decrease it's operating budget by 5% next year.
- Build better alignment with business associates in terms of using compatible technology to improve service to clients and work more efficiently with partners.
- Exploit new technology to keep up with competitors and perhaps have an edge over.

2.2 Problem Analysis

SWOT Analysis

Strengths - New developers hired in IT department, Finance department has already accounted for estimated project cost in it this year's budget

Threats - Delayed processing of LOCs may result in lost opportunities, business partners may be lose confidence in our company, company's ratings may slide due poor quality of LOC servicing.

Opportunities - System should be relatively easy to build with business functions.

Weaknesses - Users may be slow to learn new system, potential reduction in staff may decrease morale.

Root Cause Analysis:

	Problem/Current System	Root Causes	New Capabilities/Features	Project Deliverables
	Labor intensive to create and maintain LOCs, Paper LOCs often get lost or misplaced, Reporting issues with delays and inaccuracies	Manual system with all LOCs being recorded in an Excel spreadsheet	New application or system will make creating new LOCs or updating existing LOCs easier and error-free with in-built data validation.	Use of IT resources, consultation with IT architecture team to understand IT infrastructure to either host a third party application or build and implement in-house solution
		New/renewing LOCs need approval from appropriate authority, this is entirely done via emails	Workflows can be built to handle the approval process	Use of IT developers, need to establish approval authority and hierarchy upfront
		It is easy to misplace or lose paper LOCs or electronic LOCs that don't feed into a system or workflow	LOCs will be maintained in electronic format at all times in a central location	Financial institutions and other partners will need to be notified of our intention to become paperless at least as far as LOCs are concerned
		Change in reserve amounts in the core transaction system is not reflected in the LOC	The new system can be integrated with the core transaction system so that changes can be reflected instantaneously, thereby guaranteeing up-to-date amounts in the LOC system	Use of IT developers, consultation with architecture team and primary owners of transaction system to allow integration which can also mean some data structure changes or additions.
		Reports are generated when they are requested, regularly needed reports experience delay as there is no schedule for report generation	The new system will have the capability to allow custom reports to be built and also allow scheduling of these reports for automated generation	Use of IT report developers, establish thresholds and triggers for report generation

3 Available Options

Option 1: Build a new application which is web based and standalone. - This will be a new web based application that can be completely standalone. It will be easily accessible via a hyperlink. Functions and features deemed important for the system can be built in with ease and future changes and enhancements will also be easier. Will require considerable IT resources at least for the duration of the design and build.

Option 2: Build a new workspace for LOCs residing on the SharePoint (SP) platform - Users are already accustomed to working in workspaces in SharePoint. SP also allows for lists and tables to be created and maintained and SP Designer has a robust workflow element, making it possible to create a mini application within SP. This will need the expertise of the SP resources who if not available in-house might have to be hired temporarily.

Option 3: Add a new function in the core transaction system to access LOCs - Add a new functionality in the core transaction system that will encompass all LOC creation and maintenance. Subsequently, this will mitigate the integration problem considerably as reserve changes to reflect in LOCs will be straightforward. This requires IT resources to be pulled from the transaction system team.

Option 4: Buy a third party software application that handles typical LOCs with some custom-built capabilities - Third party tools and applications may be purchased. This can be done by

evaluation a few products in the market and selecting one. Third party software packages handle typical processes and have typical functions that may not may not satisfy the needs of our finance department, in which case some customization may be needed.

Cost Effective Feasibility

High level Estimates:

Develop in-house web app - \$52,000

Develop in-house in SP - \$45,000

Add-in to transaction system - \$35,000

Third party application - \$130,000

4 Recommended Option

4.1 Weighted Rankings:

Option	Decrease in operational expenses 20%	Ease of Implementation 20%	Client relationship 20%	Cost of Project 40%	Total Votes	Rank
Develop in-house web app - \$52,000	2	3	1	2	2	1
Develop in-house in SP - \$45,000	2	1	1	2	1.6	2
Add-in to transaction system - \$35,000	1	1			0.4	4
Third party application - \$130,000		2	2		0.8	3

4.2 Option Recommended

Based on the highest total score as shown above, the recommended option for Business Case approval is to develop an in-house web based application. To eliminate the problem of tedious and labor-intensive data entry and maintenance of the LOCs, a new system needs to replace the current manual system. For that a web based application built by internal resources will offer the most value as shown in our Cost Benefit Analysis below

Cost Benefit Analysis:

SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

1 - entender a necessidade do stakeholder

2 - identificar e analisar os requisitos e se são SMART

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Hey Ana - need specific time period (like month and year) when you plan to take PMI-PBA.



Enter your comment:



[BUSINESS ANALYST BOOTCAMP, PMI-PBA BASED|1ST BA JOB, 40 PDUS](#)

Assignment: Knowledge Area #1 - Needs Assessment Assignment

AC

[Ana Maria](#)

Posted 2 days ago

Dis you score 90% or (or more) Needs Assessment Quiz?

yes

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good work Ana!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Section 8, Domain 5 - Evaluation

GM

[Gerald](#)

Posted 3 days ago

Assignment 11 - Evaluation Domain Assessment Quiz

How many of the 20 questions did you miss? _____ (no percentage pls)

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 19 out of 20 under your belt.

Thank you.

I missed one (1) question: number 19.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good word Gerald - just make a mental note of the correct answer to the one item missed.



Enter your comment:



[John Sipin](#) · 2 days ago

Meant good work!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

AO

[Ali](#)

Posted 3 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

Situation Statement (Problem or Opportunity identification)

- 1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.**
- 2. Also - write a narrative about AN OPPORTUNITY (at your workplace or household) that if properly pursued could bring about increased income/revenue / career-boost/better health/improved life style etc.**

Note please insure to write THESE 2 ITEMS in such a way that six-grader will understand and can explain back to you. If the imaginary six-grader can explain it back to you, it indicates that you wrote it very clearly and simply which is a good trait to have as a BA.

NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

Model County Tobacco-Free Coalition is increasingly concerned about the unhealthy work environments for county youth. A recent Chamber of Commerce study showed 75% of county youth with part-time and summer jobs work in the service industry, mainly in restaurants where youth workers are exposed to cigarette smoke. Ten percent of the county's restaurants (non-bars) and 75% of fast-food establishments are voluntarily smoke-free. Research suggests that smoking bans and restrictions in public places not only reduce environmental tobacco smoke exposure but also are associated with lower youth smoking rates and delayed onset of smoking

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Well explained Situation Statement - curious to see further analysis in your Business Case



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

CF

[Cassie](#)

Posted 3 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

Please write down your SMART goal for:

1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*
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3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*

S- Attain PMI-PBA, to gain a more in-depth understanding of the framework of Business Analysis.

M- Take the exam 1 time and receive passing score

A- Complete appropriate training courses and study available materials to prepare for the exam, especially the PMI PBA prep course that will fulfill the 35 contact hours. Dedicate at least 1 hour, 5 days a week to study.

R- This is relevant to maintaining industry standards. The timing is ideal as I have just started a role within a company that is building a PMO.

T- Take the exam within the next 6 months

Give Feedback

What went well? What could be improved?



[John Sipin](#)

6 months it is Cassie!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 2 - Planning

GJ

[Gopinath](#)

Posted 3 days ago

Assignment 5 - Planning Domain Assessment Quiz

How many of the 20 questions did you miss? _____

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 95% (19 out of 20) under your belt.

Thank you.

I missed 8.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

No worries - do make a mental note of the correct answers to the items missed..



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

BF

[Beatrice](#)

Posted 3 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

Please write down your SMART goal for:

1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*
2. Your career goal as a BA (do this only if you are not yet taking the certification exam)
3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

I would like to get my PMI-PBA certification to improve my chances of getting job interviews by 30% (from now) on the next 3 months after passing my exam.

As a PMI member by taking this pmi pba prep course I want to complete 100% of this class and increase of 35 pdus my current pdu score before june 2019.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

3 months it is Beatrice!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

BF

[Beatrice](#)

Posted 3 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

Situation Statement (Problem or Opportunity identification)

1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.

2. Also - write a narrative about AN OPPORTUNITY (at your workplace or household) that if properly pursued could bring about increased income/revenue / career-boost/better health/improved life style etc.

Note please insure to write THESE 2 ITEMS in such a way that six-grader will understand and can explain back to you. If the imaginary six-grader can explain it back to you, it indicates that you wrote it very clearly and simply which is a good trait to have as a BA.

NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

1- Problem

In my office, we are going through an obsolescence problem of the time work collecting system. The actual one asks the workers to put their hours in an Excel timesheet and to repeat with less detail this recording in a financial system. The obsolescence of the actual system has an effect of :

- taking more time to get datas on the actual work realised by the workers on the projects(a day and a half). It's not a real time collecting process.
- having to employ a PCO to retreat the datas and correct the exceptions (522 dollars per week)
- not giving metrics relatives to the new agile project management method
- having to consider a percentage of error superior at 5% on the collect

with the impact of :

- less managers using the datas collected by the system
- lack of information and track of work done for the managers
- an increasing demand for aborting the system

2- Opportunity

In my office we develop solution to improve the salaries payment management process. A new law has been voted to simplify the workers payment in small companies (under 10 pers). We could seize this opportunity to create a new application for these companies to generate their salaries payment in 3 clicks because the new law has an effect of:

- Reducing the number of taxes on salaries to collect
- Communicating directly with the government to send the taxes collected

- Reducing the time to generate the salaries by 50%
- Giving room to develop a new application to response the new law
- Creating a demand in small companies to address the requirements of the new law

With the impact of :

- Eliminating the need of a CPA or other help if you have an application
- Potentially touch more than 100 000 small companies the first year
- increasing my company revenue by 15%

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You are manifesting why a good BA is valuable to an organization!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 2 - Planning

KM

[Katrina](#)

Posted 6 days ago

Assignment 5 - Planning Domain Assessment Quiz

How many of the 20 questions did you miss? _____

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 95% (19 out of 20) under your belt.

Thank you.

0

20 out of 20

Give Feedback

What went well? What could be improved?



[John Sipin](#)

It does not get better than this!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 1 - Needs Assessment Assignment

AA

[Amal](#)

Posted 6 days ago

Assignment 1 - Needs Assessment Assessment Quiz

HOW MANY OF THE 20 QUESTIONS DID YOU MISS? _____ *(Enter a number, not percentage)*

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 95% (19 out of 20) under your belt.

Thank you.

2

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good start Amal - make sure to make a mental note of the correct answers to the 2 questions missed.

Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals



[Nguyen](#)

Posted 6 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

Please write down your SMART goal for:

1. Getting your PMI-PBA certification (including completing this rigorous prep course). *PROVIDE A SPECIFIC TIME PERIOD TO MEET THE SMART REQUIREMENT.*
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3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

My goal of taking this course is to know and capture comprehensive knowledge, tools and techniques that help me to become an effective BA. Beside that, I also prepare a plan to pass the PMI-PBA exam in the next three months.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Next 3 months it is!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)



[Nguyen](#)

Posted 6 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

Situation Statement (Problem or Opportunity identification)

- 1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.**
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NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

Problems:

- The lighting system in our office is not good, the lamp is installed wrongly that extremely affect our eyes; we can not work for more than 2 consecutive hours ; we usually have to go up to have a walk then come back after some minutes. We need the whole lighting system to be fixed as soon as possible.

Opportunity:

- Do you believe a five-story office building without elevator? You should believe on that. I 'm working in a office like that. Most of my colleagues always complain about that. They feel tired and exhausted each time they have to move between floors. For me, I find that is a big opportunity for me to do exercise during working time. Actually, my heath was immediately improved after 1 month of working there. Now, I can walk longer than before without feeling tired.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Had to re-read this twice. Yes have not heard of a 5-story building without elevators. That mindset turnaround is a good BA character trait.

Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

I

[Ibrahim](#)

Posted 7 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

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3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

1. Within 1 month I will have completed this course and within 6 months I aim to have PMI-PBA certification.
2. With 10 years I will be a senior business analyst working for a non for profit organisation that is improving the lives of people.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

EXCELLENT!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

I

[Ibrahim](#)

Posted 7 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

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NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

1. Explain A PROBLEM OR NEED (at your workplace or your household) that is crying out for a solution.

Staff using standard Google Drive to store company documents and files are at risk of being lost once staff members leave and their account is deleted. Documents created by staff have intellectual property value that must continue to exist beyond staffs tenure at a company to ensure knowledge is continually transferred from staff to staff.

2. Also - write a narrative about AN OPPORTUNITY (at your workplace or household) that if properly pursued could bring about increased income/revenue / career-boost/better health/improved life style et

Customers have requested the ability to keep a near real time tracking and notifications of their virtual machine and storage use so they can make more informed decisions whether they should increase usage or reduce usage to reduce billing. If this tool is implemented it will reduce and eliminate the stress of customers going over allocation and getting excess usage charges.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good Situation Statement - will be looking for the further analysis of the problem and opportunity in your business case.

Good work!

Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

MA

[Mahmoud](#)

Posted 7 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

*****IMPORTANT PLEASE NOTE***THERE IS AN IMAGINARY STAKEHOLDER (WE COVERED THIS IN THE LECTURE) WHO WILL NEED TO APPROVE YOUR SITUATION STATEMENT - SO WRITE IT WELL!**

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NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

ALFA Airlines stands to benefit substantially from the adoption of this new Check-in system. for instance, the \$150000 in estimated yearly savings can be re-directed to new sources of the revenue, such as expanding its section of flights to high-demand markets.

the Check-in protocols used b ALFA Airlines should aim to get each flight's passengers aboard the plane quickly efficiently so that the plane can tack off as soon as possible.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good Situation Statement - curious to see further analysis of the problem and opportunity in your business case.



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 1 - Needs Assessment Assignment

MA

[Mahmoud](#)

Posted 7 days ago

Assignment 1 - Needs Assessment Assessment Quiz

HOW MANY OF THE 20 QUESTIONS DID YOU MISS? _____ *(Enter a number, not percentage)*

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

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Thank you.

15

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You mean you got 15 correct right?



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your SMART goal for getting your PMI-PBA certification or your BA Career Goals

ES

[Erik](#)

Posted 7 days ago

Assignment 3 - Your Practice Assignment on Using SMART - Specific-Measurable-Actionable-Relevant-Time-based (or bound)

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2. Your career goal as a BA (do this only if you are not yet taking the certification exam)
3. Other goal(s) for taking this BA Career Training and PMI-PBA prep course.

Specific-Measurable-Actionable-Relevant-Time-based (or bound)

S - complete this course

M - all steps moving forward in the course are recorded as complete as you move forward. Udemy provides a completion bar to monitor.

A - there are sections and lessons to plan.

R - being credentialed is important to my employment opportunities

T - I'd like to complete this course and schedule my PBA exam by the end of March.

Other goals. It keeps me current. It provides structure and methodology to work that at some level I do all the time.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

End of March it is Erik!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Practice Identifying and Defining a Business Need / Opportunity (Situation Stmt)

ES

[Erik](#)

Posted 7 days ago

Your Assignment

Assignment 2 - Your Practice Assignment on Writing a Clear, Easily Understood Situation Statement

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NOTE MINIMUM OF 150 WORDS.

Studies have shown that if we want our writing to be readable, easily understood, clear and legible, it should be targeted around the sixth-grade level.

1. A client of mine, a CEO at a large non-profit in Central Florida, is stretched very thin. Her staff for the most part is very junior or inexperienced. Therefore, she spends much more of her time than she would like making sure the day-to-day operations of the non-profit are managed well rather than devoting more of her time towards more strategic issues. These strategic issues

include working on the state legislature and large insurers to change laws and policies and looking for opportunities to expand and improve operations to the non-profits service providers.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good Situation Statement - curious to see how the problem and/or opportunity is further analyzed in your business case.



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 1 - Needs Assessment Assignment

ES

[Erik](#)

Posted 7 days ago

Assignment 1 - Needs Assessment Assessment Quiz

HOW MANY OF THE 20 QUESTIONS DID YOU MISS? _____ *(Enter a number, not percentage)*

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

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Thank you.

6

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good start - be sure to make a mental note of the correct answers to the items missed.



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Summary of the 5 Domains and the Related Knowledge, Skills, Tools and Techniques

N

[Nishat](#)

Posted 8 days ago

Assignment 12 - Your Practice Review of the Suite of Knowledge, Skills, Tools and Techniques that Will Form the Backbone of Your Effective BA Tool Bag!

IT IS IMPORTANT TO DO ITEMS 1 AND 2 TO SEPARATELY TO COMPLETE THIS ASSIGNMENT

1. List the 5 Domains (knowledge areas) and explain the purpose of each one in as many sentences as you feel necessary.

2. LIST AT LEAST TWO (2) TOOLS AND TECHNIQUES FOR EACH DOMAIN and EXPLAIN WHAT EACH TOOL AND/OR TECHNIQUE IS USED FOR.

MINIMUM 500 WORDS

Five Domains of Business Analysis

1. Needs Assessment - identifying all the information necessary for achieving certain goals or objectives, such as performing an activity, satisfying customer needs, or making strategic decisions and enable it to meet its objectives and support its functions.

2. Business Analysis Planning - activities that help reduce/eliminate conflicts and problems as BA work progresses and eventually develops into a project. Early planning and revisions will ensure BA plans stay relevant, recognized and are approved by stakeholders.

3. Requirements Elicitation and Analysis - describes the requirements artifacts, requirement types (including attributes), the requirements management process, and the metrics and tools to be used for measuring, reporting, and controlling changes to the requirements.

4. Traceability and Monitoring – a requirements management plan by identifying stakeholders, roles and responsibilities, communication protocols, and methods for eliciting, analyzing, documenting, managing, and approving requirements in order to establish a roadmap for delivering the expected solution.

5. Solution Evaluation - activities that relate to the assessment of how well the delivered solution fulfills the requirements and meets the business need. The tasks in this domain include testing the solution, determining if there are gaps and obtaining sign-off.

Tools for Business Analysis by Domain

Needs Assessment

- SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis
- Root Cause analysis

Business Analysis Planning

- RACI chart, see which stakeholders are responsible and accountable for certain tasks
- Change control, the process of proposing changes to requirements is defined and understood

Requirements Elicitation and Analysis

- User Stories
- Process flow diagram

Traceability and Monitoring

- Traceability Matrix -allows for the linkage of product requirements from the source to the deliverables that satisfy them throughout the project life cycle.
- Evolutionary prototypes

Solution Evaluation

- User Acceptance testing
- KPI's

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good work!



Enter your comment:



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Domain 4 - Traceability and Monitoring

GM

[Gerald McAllister](#)

Posted 8 days ago

Assignment 10 - Traceability and Monitoring Domain Assessment Quiz

How many of the 20 questions did you miss? _____ (no percentage pls)

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 19 out of 20 under your belt.

Thank you.

I missed two (2) questions on the quiz. (number #8 and #10).

I will go back and study the correct answer to fully understand the concepts.

Will not move on until I get 20 out of 20 correct!

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Great diligence. This will pay off big later to be sure.



Enter your comment:

GM

[Gerald](#) · 6 days ago ·

Roger that, John. Enjoying your course! Looking forward to Domain 5!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Your BC is Approved, Implementation Underway. Now the Evaluation Plan

N

[Nishat](#)

Posted 8 days ago

Assignment 12

Again, our assumption: project implementation is almost complete.

Enumerate your Performance Evaluation Plan for your project. Indicate any criteria, metrics or payback calculations you are going to measure and evaluate.

We suggest an itemized list (instead of long paragraph). It is easier for the sponsor to absorb and understand.

MINIMUM 100 WORDS

As the business case mandate the roll-out of Adaptive practices for IT Development type projects cost matrices were collated across projects executed over a period of 12 months,

- Cost of IT spend YoY(Reduced by 3%)
- Value Stream Mapping- Trace project deliverable to business goal and objectives

Give Feedback

What went well? What could be improved?



[John Sipin](#)

You're getting it. Good work!



[BUSINESS ANALYST & PMI PBA EXAM PREP 35 Contact Hrs 40 PDUS](#)

Assignment: Summary of the 5 Domains and the Related Knowledge, Skills, Tools and Techniques

SK

[Syed](#)

Posted 8 days ago

Assignment 12 - Your Practice Review of the Suite of Knowledge, Skills, Tools and Techniques that Will Form the Backbone of Your Effective BA Tool Bag!

IT IS IMPORTANT TO DO ITEMS 1 AND 2 TO SEPARATELY TO COMPLETE THIS ASSIGNMENT

- 1. List the 5 Domains (knowledge areas) and explain the purpose of each one in as many sentences as you feel necessary.**
- 2. LIST AT LEAST TWO (2) TOOLS AND TECHNIQUES FOR EACH DOMAIN and EXPLAIN WHAT EACH TOOL AND/OR TECHNIQUE IS USED FOR.**

MINIMUM 500 WORDS

1. List the 5 Domains (knowledge areas) and explain the purpose of each one in as many sentences as you feel necessary.

The five domains are as follows:

1. Need assessment:

This is the knowledge area where the BA has to perform a lot of exploratory research to see what exactly is the need for the revenue opportunity or the problem to be solved.

2. Planning (now also known as stakeholder engagement)

In this knowledge area, a lot of planning is carried out by deciding on how the business analysis would be carried out...This is an area where all the stakeholders are brought onboard.#

3. Elicitation

This is a pull out method in which we try to extract as much of information as possible from the stakeholders.

4. Analysis

This is the time when the actual business analysis is carried out.

5. Traceability and Monitoring

Requirements are constantly monitored. We keep a trace of their current status and communicate the status on a frequent basis to the stakeholders.

6. Solution evaluation

Here we perform the testing and quality assurance to see if the solution corresponds well to the stakeholders' expectations.

2. LIST AT LEAST TWO (2) TOOLS AND TECHNIQUES FOR EACH DOMAIN and EXPLAIN WHAT EACH TOOL AND/OR TECHNIQUE IS USED FOR.

The tools and techniques are used as follows:

1. Needs assessment:

Problem and opportunity analysis techniques, Valuation tools and techniques, Collaborate in the development of project goals and objectives, Stakeholder identification, Elicitation techniques

2. Planning

Document review and analysis, Decision-making Tractability artifact or tools, Stakeholder identification Communication protocols, Document analysis Requirements management, Change Control Tools and Techniques, Communication, Impact analysis, Dependency analysis, Risk analysis, Change control plan

3. Requirements Elicitation and Analysis:

Individual and group elicitation techniques e.g. interviewing, focus groups, workshops, Dependency and/or interface analysis, data and process modeling, Decision-making and valuation techniques, Prioritization, dependency analysis and decision-making, Decision-making, Process (use cases, user stories), data and interface details, Document review, prototypes, demos and other valuation methods, Metrics and acceptance criteria

4. Traceability and Monitoring:

Traceability artifact or tools, Communicate status to appropriate stakeholders and Record changes in the traceability artifact, Communication methods, Impact analysis, Dependency analysis, Risk analysis, Change control plan

5. Evaluation;

Validation tools and techniques Acceptance criteria, Quality assurance tools, Decision-making, Valuation tools and techniques

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good work Syed!



Enter your comment:



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Assignment: Your BC is Approved, Implementation Underway. Now the Evaluation Plan

SK

[Syed](#)

Posted 8 days ago

Assignment 12

Again, our assumption: project implementation is almost complete.

Enumerate your Performance Evaluation Plan for your project. Indicate any criteria, metrics or payback calculations you are going to measure and evaluate.

We suggest an itemized list (instead of long paragraph). It is easier for the sponsor to absorb and understand.

MINIMUM 100 WORDS

Now that the solution is implemented, we need to evaluate the following metrics:

- The span of trade life cycle
- The number of problems arising in the trade execution
- The stability of the system
- The uptime of the system
- The system response time once a sell-off is initiated

The evaluation would simply be carried out by the number of incidents created in our help Desk system.

If the number of incidents has reduced as compared to the legacy systems, we can safely conclude that the new system is better than the legacy system. In addition, a measurement of average trade life cycle span would be carried out to compare it with the legacy one to evaluate whether we have made a significant gain or not.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Post implementation evaluation is a critical work of the BA yet often missed.



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Assignment: Domain 4 - Traceability and Monitoring

DV

[Daniel](#)

Posted 8 days ago

Assignment 10 - Traceability and Monitoring Domain Assessment Quiz

How many of the 20 questions did you miss? _____ (no percentage pls)

If you missed any of the questions, please go back and zero-in on the question(s) and fully understand the correct answer(s).

This is an important building block, so we suggest not to move on until you've got at least 19 out of 20 under your belt.

Thank you.

Initially I missed 6, I then retook and missed zero.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good diligence. It will pay off huge later for sure.



Enter your comment:



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Assignment: Developing a Powerful Business Case on Your Situation Statement (Problem / Need)

U

[Urs](#)

Posted 8 days ago

Assignment 4 - Your Practice Assignment on Writing a Persuasive and Powerful Business Case (that will be funded)

Using the Situation Statement (or problem identification narrative) you provided in Assignment 2, develop a business case, which includes all major sections of the roadmap we provided, that your imaginary "angel financier" or project sponsor will fund.

Make sure your Business Case has includes the following elements:

- 1. SWOT Analysis and**
- 2. RCA (root cause analysis) / Five Whys in the Analysis section and**
- 3. Numbers, numbers, cost, cost , benefits, benefits. CBA (cost benefit analysis) in the Recommend Most Viable Option section.**
 - 3.1 What is total investment needed for your recommended option**
 - 3.2 And what is payback scenario (i.e. if applicable, savings per year over X number of years will recoup the investment)**

We will be looking for these when you submit your Business Case Assignment - thanks!

*****Again - this is a skill (the ability to assemble a powerful business case) that will unavoidably highlight your value as a BA!*****

Remember that there is an imaginary project sponsor or "angel financier" that will read your powerful BC and decide whether they will provide the funding or not.

Minimum of 500 words.

Repetition and practice are the parents of retention and recall.

Situation Statement

Problem

The healthcare company has high costs and quality problems in the IT application access management as user account creation and mutation of administrative applications as finance- and track record application. Overall bad quality leads to a bad user satisfaction and inefficiency, because user have no access to the application or in case of missing permissions are not able to do all required work.

Analysis

Assessment of the organization goals and objectives

The implementation of an Identity and Access Management system supports the following company goals and objectives. The following table lists the business goals and objectives that the Identity and Access Management system supports and how it supports them:

Business Goal/Objectives

Description

Reduce Headcount: By implementing an IAM System, we can save two FTE

Improve Productivity: Because of higher quality and lower Leadtime of account creation and permissions assignment, the user faces less interruption

Organizational Risk Management: Direct supporting the ORM project by providing Logfiles for user account creation and -permissions assignment.

SWOT Analysis

Strenght

A lot of effort, but no investment required

High cost and effort for the access management

Weakness

Quality problem, because of manual work

Not in time delivery

Opportunities

Maybe in future, better solutions available for improve current situation.

Threats

Missing potential for improve efficiency and savings

Desired Outcome (Future State)

Improve cost, headcount effort, quality issues and delivery time by implement an Identity and Access management system which creates automated user accounts and assign permissions based on role and hierarchy.

Improve usability by replace the Service Portal by an Identity and Access management workflow-based order system for nonstandard permissions.

Required capabilities needed to address the problem

Needed capabilities on Identity and Access management to automated user account creation and permissions assignment.

Assessment of current capabilities

Currently process for user account creation and permissions assignment is manual performed by the application management team.

Identified gaps

The Identity and Access Management application should provide below functionalities:

- Automatic user creation
- Automatic role-based permissions assignment
- Automatic Web portal for order of non-Standard Permissions requests with approval workflow.

Solution Options

Alternate options

Various options and alternatives were analysed to determine the best way to leverage technology to improve the user account creation and permissions assignment and reduce maintenance effort and cost.

After a review of all the alternatives, the preferred approach described herein allows us to meet our corporate objectives continuous improving efficiency, reduce cost and capitalize on technology.

The following alternative options have also been considered to address the business problem, but these alternatives were not selected for a number of reasons which are explained below.

Options

Reason for not selecting alternative

SAAS (Software as a Service): Actually, no SAAS policy available

Outsourcing to India: Not allowed to outsource security relevant services.

Technology Implementation

We can start on the green and implement the new system in our existing infrastructure.

The following is a high-level overview of a phased approach

Phase1: Evaluation

In the Evaluation face, we will select the Identity and Access Management System and supplier.

Phase2: Conception

In the Conception face, system architecture will be defined, the requirements for permissions assignment will be created, the roles and logic for automated permissions assignment will be defined

Phase3: Build

In the Build face, the base system will be deployed, configured and tested.

Phase4: Transition

In the Transition face, the Identity and Access management service will go live, monitored and improved for the next 6 months.

Constraints, Assumptions and Risk

Constraints

The following constraints apply to this project. As the project planning begins and more constraints are identified, they will be added accordingly.

- Some of the resources are shared resources.

Assumptions

The following assumptions apply to this project. As the project planning begins and more assumptions are identified, they will be added accordingly.

- Project has executive support and backing.
- Affirmation and Window List client (business) will provide necessary support for successful project completion.
- Project funding is available for training and warranty support.

Risk

The following risk applies to this project. As the project planning begins and more risks are identified, they will be added accordingly.

- High failure rate during transition face
- High technician effort during transition face
- Higher implementation cost, because of unknown requirements from Human Resource department.

Recommended Most Viable Option

Most Viable Option

While status quo and other options were analysed, the Identity and Access Management project was selected for proposal in this business case because

- Highest Value because reducing headcount, cost and provide higher quality

- Best practices solution for companies with our size and branch.
- Lowest risk

Other alternatives provide less benefit at higher cost and possess more risks.

CBA (Cost Benefit Analysis) for recommended option

The following table captures the cost and savings associated Identity and Access management project, and description of these actions.

Actions

Action Type

Description

1 year

2 year

Identity and access management implementation

Cost

Initial one-time investment to develop missing functionalities

\$80'000.-

Identity and Access management yearly Maintenance and License

Cost

Annual software operation and license cost

\$30'000.-

\$30'000.-

Yearly Headcount 1 FTE

Saving

Resources for perform manual process

-\$100'000.-

-\$100'000.-

Total Savings

-\$10'000.-

\$70'000.-

Based on the cost benefit analysis, we see that by authorizing the Identity and Access management project, company will spend \$10,000 more in 1st year and save \$70,000 2nd years on wards.

This is a clear indicator of the benefit (savings) this project will provide to the company.

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Your imaginary funding request is approved! Good work.



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Assignment: Downloadable: Let's Reinforce Your Understanding of Writing Powerful Requirement

U

[Urs](#)

Posted 8 days ago

Assignment 8 - Your Practice Exam on Writing Powerful Requirements

1. By now, you should have downloaded the 50-question multiple-choice exam on How to Write Powerful Requirements.
2. How many INCORRECT ANSWERS did you get? _____ (no percentages please)

THIS IS NOT ABOUT PERCENTAGES. THAT IS NOT WHAT THE ASSIGNMENT IS LOOKING FOR.

PLEASE GO BACK TO THE INCORRECT ITEMS AND FULLY UNDERSTAND THE CORRECT ANSWERS SO THAT YOU WILL BE ABLE TO ANSWER THEM CORRECTLY WHEN YOU SEE THAT QUESTION AGAIN. THIS IS AN IMPORTANT REINFORCEMENT.

6

Give Feedback

What went well? What could be improved?



[John Sipin](#)

Good - be sure to make a mental note of the correct answer to the items missed.